

CERT Auxiliary Working Group Meeting Summary – September 13, 2017

Item	Lead	Action	Notes
Welcome	Mary		<p>Present:</p> <p>Liz Taylor-Selling, Felton, Team Leader; Auxiliary, Board Member LizAnne Jensen, Team Bonny Doon; Auxiliary, Board Member Hank Moeller, Bonny Doon, Team Leader Joyce Smith, Team Santa Cruz Mary Edmund, Seacliff, Team Leader; Auxiliary Treasurer, Executive Director George Wright, Leader Team Aptos Knoll; Ed Olson, Team Bonny Doon Ken Braly, Auxiliary Webmaster Jim Nelsen, Team Leader Team Scotts Valley Sophie Grant, Team Leader Watsonville Greig Rose, Team Seacliff, Auxiliary, Board Member</p> <p>Absent:</p> <p>Kevin Foster, Boulder Creek, Team Leader Bill Monroe, Team Boulder Creek Diana Hayden, Team Seacliff Jamshid Kiani, American Red Cross Todd Skrabak, Aptos, Branch Manager John Lippman, Santa Cruz; Auxiliary, Board Member JoAnn McDonnell, LaSelva, Team Leader; Auxiliary, Secretary, Registrar Mike Demars, Central Fire Rosemary Anderson, Emergency Services Manager, Santa Cruz County Ed Banks, Watsonville, Team Leader Catherine Green, CERT member, Instructor, Paul Horvat, Emergency Services Manager, City of Santa Cruz Dick Lovelace, Paradise Park, Team Leader</p>

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<p>Basic</p>	<p>Mary</p>	<p>New</p>	<p>Live Oak -- graduated 19 Watsonville – 27 students + 5 or 6 make-ups from Live Oak class Aptos -- starts October 17 Santa Cruz -- starts November 9th</p> <p>A suggestion was made for instructors to teach or assist at a minimum of 2 classes per year. ACTION: Guidelines for your review (attached). To be finalized at October meeting.</p> <p>The next Advanced Training will be on October 4th in Felton. PG&E will present a first responder Utilities Review concentrating on electrical and natural gas safety issues. Class is limited to 30 attendees.</p> <p>Disaster Psychology – film with emphasis on children and frail elders with group discussion following. Popcorn promised! Aptos – December 5 (7-8:30pm) Felton – December 6 (7-8:30pm) <i>CERT recertification and DSW Badge renewal prior to the advanced trainings from 6:30-7pm on Dec 5th and 6th.</i></p>
<p>Adv Training</p>	<p>Mary</p>	<p></p>	<p></p>
<p>Website/Database</p>	<p>Ken</p>	<p>Info</p>	<p>Created new instructor page on website. May access by clicking on CERT Training and following the dropdown menu. Will be used for instructor sign-ups for teaching classes, review of CERT Basic Training modules, posting the most up to date CERT Basic Training units, and a forum for instructors.</p>
<p></p>	<p></p>	<p>Instructors</p>	<p><i>Instructors are still needed for the classes in Watsonville and Aptos. Please sign up on website.</i></p>

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Core Curriculum for Basic Training	Greig	Working	Instructors are teaching with many different sets of slides, some to FEMA standard with some outdated information and additional topics. Establishing a core curriculum assures all students receive the same basic information and standardization lends credibility. ACTION: <i>Currently, Unit 1, 2, 5, 8, 9 units are posted for instructor review with comments to Greig at greigrose@earthlink.net.</i>
CERT Council	All	No change	The WG discussed the responsibility and expectations for Branch Managers and Team Leaders. Possible areas where CERT, if trained, may help Fire Branches are: windshield surveys, downed wires, traffic management, damage assessment, scribes at operation centers, debris removal, sandbagging, and grid searches. Branch Managers responsibilities may be reviewed at next CERT Council Meeting.
PIB	All	Info	CERT Auxiliary Public Information Box (PIB) and post-up awnings are available with necessary flyers, handouts, and promotional items for tabling, etc. South County contact Mary Edmund at medmund4@gmail.com or North County contact Liz Taylor Selling at madwoman@cruzio.com
Consistent Terms	All	Info	--Windshield Survey – suggested using Form 1 with modifications from Aptos Fire – but depends on type of incident, what is the threat, use GPS coordinates. Important to know what to look for. There is a need to develop CERT training for this. --Using Team for the CERT geographic group and team for the small units making up the Team is confusing. Request the use of Team Leader for CERT leader of the Team and Squad Leader for leader of small units making up the Team. --Recommend using geographic area when naming a Team.
Code of Conduct	LizAnne	Delay	The draft Code of Conduct was created based on review of other CERT Programs throughout State. Draft document held in abeyance until

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			mobilization plan is completed.
Team Leader Meeting	All	Working	Team Leader (TL) is scheduled for Saturday, November 4 th from 10-2pm based on responses from Doodle poll. Experienced TLs may help new TLs or those interested in being TL to get established, share ideas and resources. Agenda to be emailed to attendees.
Medical Reserve Corps	Greig	Delay	Medical Reserve Corps is being reactivated. The Corps consists of all health professionals and support personnel. A supervisor is being hired to assist the process. Of particular concern is setting up triage, transportation of injured, and pooling local expertise.
Important Dates <i>Sign-up on Website</i>			<p>Oct 4, Wednesday (7-8:30pm) PG&E Presentation of First Responder Utility Safety, Felton Firehouse, 131 Kirby St, Felton</p> <p>October 17, Tuesday (6:30-9:30) Aptos CERT Basic Training starts</p> <p>Oct 19, Thursday, Great ShakeOut – earthquake awareness</p> <p>Nov 4, Saturday (10-2pm) Team Leader Meeting, EOC</p> <p>Nov 9, Thursday (6-10) Santa Cruz CERT Basic Training starts</p> <p>Nov 10-12 Teen CERT Training, Monterey, Contact Mary Edmund medmund4@gmail.com if interested</p> <p>Nov 20, Monday (6pm) CHP Presentation on Traffic Management, McDermott Fire Station, Bonny Doon All CERTs are invited to attend. Presentation will also be arranged in Aptos next year.</p>

***Next Meeting* DATE CHANGED TO THIRD WEDNESDAY -- October 18th**
(8:30-10 AM) Aptos/La Selva Firehouse 6934 Soquel Dr, Aptos