

CERT Auxiliary Working Group Meeting Summary – Nov 14, 2018

Item	Lead	Action	Notes
Welcome	Mary		<p><b>Present:</b>            Jim Nelsen, Team Leader, Scotts Valley            Catherine Green, Team Leader, Santa Cruz            Mary Edmund, Team Leader, Seacliff; Auxiliary Treasurer, Ex. Director            Joyce Smith, Team Leader, Santa Cruz            Jamshid Kiani, American Red Cross            Sharon Spence, Team Leader, Watsonville            Ken Braly, Auxiliary Webmaster            Liz Taylor-Selling, Team Leader, Felton; Auxiliary, Board Member            Inani Eggleston, Team Leader, Live Oa            Greig Rose, Aptos, Team Seacliff, Auxiliary President            George Wright, Team Leader Aptos Knoll            LizAnne Jensen, Team Bonny Doon; Auxiliary, Board Member</p> <p><b>Absent:</b>            Kayotae Blackwolf, North Branch Program Manager, Team Boulder Creek            Paul Horvat, Emergency Services Manager, City of Santa Cruz            Todd Skrabak, Aptos, Branch Manager            Becky Steinbrunner, Team Redwood/Cathedral            Aaron Lowe, Chief, Aptos Fire Protection District            Hank Moeller, Team Leader, Bonny Doon            Diane Hayden, Team Seacliff            Lisa Ehret, Emergency Manager UCSC            Ken Jensen, Team Bonny Doon            Kevin Foster, Team Leader, Boulder Creek            Rosemary Anderson, Emergency Services Manager, Santa Cruz County</p>

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			<p>Mike Demars, Branch Manager, Central Fire          Bill Monroe, Team Boulder Creek          Ed Olson, Team Bonny Doon</p>
Training	Mary	Update	<p>CERT Basic and Advanced classes are completed for the year and will resume the end of January.</p> <p>Basic classes scheduled for next year include: Bonny Doon, Felton, Live Oak and Watsonville. There are 2 additional classes planned but waiting for facility verification. Instructor sign-ups for 2019 classes are delayed until a survey of instructors is completed.</p>
Curriculum Update		New	<p>FEMA is in the process of finalizing the CERT curriculum update and will be releasing it soon. FEMA will not print the new manuals until it is finalized and prefers to release the new materials as soon as possible rather than wait to allow for printing. When the new materials are released the information may be downloaded and taught using the new materials with the old manuals. The new curriculum keeps most of the existing materials but will have updates based on new standards and best practices.</p>
Instructors			<p>Ideas for Advanced Training -- please email Mary at <a href="mailto:CERTAuxiliary@gmail.com">CERTAuxiliary@gmail.com</a></p>
Red Cross MOU		New	<p>A MOU was drafted with American Red Cross to have CERTs be eligible for Red Cross Training without becoming a Red Cross member. Red Cross will also provide a listing of those trained on a quarterly basis. MOU awaiting CERT Auxiliary Board review and approval.</p>

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2 Calendars:	Ken	New	<p>A separate calendar for Team meetings, drills, and events is now on the website and placed next to the Auxiliary calendar. This may help eliminate many of the conflicts if one checks each calendar before scheduling an event.</p> <p>A Forms page will be added to the website – will be helpful in mobilization to access needed forms. Start collecting those needed and forward to <a href="mailto:certauxiliary@gmail.com">certauxiliary@gmail.com</a>. <i>No forms have been sent to date.</i></p>
Team Leader Meeting and Manual	Catherine	New	<p>A Team Leader Meeting was held at the Emergency Operations Center (EOC) on November 17<sup>th</sup> with 25 leaders in attendance. A Team leader manual outlining how to form a Team, roles and responsibilities, resources, and other useful information for Team Leaders was provided. This is a working document and will become a Goggle document with access only to Team Leaders.</p>
Team Leaders			<p><b>ACTION:</b> Team Leaders, who have not done so, send their meeting schedules and/or contact information to Ken Braly at email <a href="mailto:ken@kenb.com">ken@kenb.com</a> so Team contact information may be posted the on the website for new members.</p> <p><b>ACTION:</b> Team Leaders send team rosters to Dawn Mackey at email <a href="mailto:dawnmackey411@gmail.com">dawnmackey411@gmail.com</a> so information in database may be verified and an active CERT member list developed</p>
Mobilization Policy		Update	<p>The CERT Council is working on a draft CERT Mobilization Policy and Procedures for the County. Each Fire Service Brach will then create specifics concerning their areas after the policy is finalized possibly next month.</p>
Strategic Plan	All		<p>The process will begin again in 2019.</p>

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Dual DSW Badges	All		Team Leaders expressed concern about CERT members who also are a DSW for Communications, RMC, etc. People with more than on DSW affiliation should declare where they will work in the event of a mobilization to avoid double counting. Ideas were suggested on how to assure Ham radio operators will be available for CERT Teams upon mobilization.
Review Documents	All	New	Attached are documents created, reviewed and amended at the meeting: CERT Levels of Participation, Recertification and Code of Conduct.
<i>Important Dates</i>	All	New	<b><i>Dec 3-4 Santa Clara County</i></b> Course G288 Volunteer and Donation Management and G489 Management of Spontaneous Volunteers during a Disaster Contact <a href="mailto:Darrell.Ray@oes.sccgov.org">Darrell.Ray@oes.sccgov.org</a> about possible availability. <b><i>May 27-June 1</i></b> CERT Conference in Santa Barbara. More information will be forthcoming

***Next Meeting:*** *Second Wednesday – December 12, 2018 (9-Noon)*

*Food Lounge 1001 Center St, Santa Cruz*

*Remember to bring white elephant gift*