

CERT Auxiliary Working Group Meeting Summary – June 12, 2019

Item	Lead	Action	Notes
Welcome	Mary		<p><b>Present:</b>                      Joyce Smith, Team Santa Cruz                      Sharon Spence, Team Leader, Watsonville                      Liz Taylor-Selling, Team Leader, Felton; Auxiliary, Board Member                      Bill Monroe, Team Boulder Creek                      Ken Braly, Team Aptos – Aptos Knoll, Auxiliary Webmaster, Board Member                      LizAnne Jensen, Team Bonny Doon; Auxiliary, Board Member                      Mary Edmund, Team Aptos -- Seacliff; Auxiliary Treasurer, Executive Director                      Dawn Mackey, Auxiliary Registrar, Team Bonny Doon                      Monna Lang, Team Aptos – La Selva Beach</p> <p><b>Absent:</b>                      Catherine Green, Team Leader, Santa Cruz                      Greig Rose, Team Aptos -- Seacliff,                      George Wright, Team Aptos -- Aptos Knoll                      Kayotae Blackwolf, North Branch Program Manager, Team Boulder Creek                      Inani Eggleston, Team Leader, Live Oak                      Jamshid Kiani, American Red Cross                      Hank Moeller, Team Leader, Bonny Doon                      Ed Olson, Team Bonny Doon                      Paul Horvat, Emergency Services Manager, City of Santa Cruz                      Jim Nelsen, Team Scotts Valley                      Becky Steinbrunner, Team Aptos -- Redwood/Cathedral                      Aaron Lowe, Chief, Aptos Fire Protection District                      Diane Hayden, Team Aptos -- Seacliff                      Lisa Ehret, Emergency Services Manager UCSC                      Ken Jensen, Team Bonny Doon                      Kevin Foster, Team Leader, Boulder Creek                      Rosemary Anderson, Emergency Services Manager, Santa Cruz County</p>

CERT Auxiliary Working Group Meeting Summary – June 12, 2019

Training	Mary	Info	<p><b><i>The Basic Training:</i></b> Time for summer break. Felton Course starts in September and a Live Oak Course in October.</p> <p><b><i>Family Preparedness Classes:</i></b> Classes may be requested by groups and individuals through emailing <a href="mailto:certauxiliary@gmail.com">certauxiliary@gmail.com</a> Class is one evening for 1½ hours.</p> <p><b><i>Continuing Education classes</i></b> are progressing well (See important dates below). Classes will be cancelled if there are less than 15 students. There are usually 3-5 no shows so the minimum of 15 makes the class around 10 students when there is room for 20. Notification of cancellation is made 2 weeks before the date of the class. All CERTs signed-up are notified about cancellation. Check websites for updates.</p>
Curriculum Update		Update	<p>FEMA Updates for the CERT Basic Training will be available at the end of this year. When the new materials are released the information may be downloaded and taught using the new materials with the old manuals until the new manuals are printed and available. The new curriculum keeps most of the existing materials but will have updates based on new standards and best practices.</p>
Instructors		New	<p>CERT Instructor Meeting is planned for July 20. Location TBD.</p>
Red Cross MOU	All	update	<p>A MOU was drafted with American Red Cross to have CERTs be eligible for Red Cross Training without becoming a Red Cross member. <i>Initial class availability will be offered to CERTs in leadership positions</i> with an expectation of taking at least one class per month. An email will announce start of the sign-ups. This will allow testing of the process before opening classes to all CERTs.</p> <p>Possible classes for CERTs are: Basic Shelter Worker, and online classes: Disaster Cycle Services: An Overview, Shelter Fundamentals Basic Food Safety, Psychological First Aid: Helping Others in Times of Stress, Everyone Is Welcome,</p>

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			Feeding Activity Introduction, Concept of Operations Basics. <i>Group expressed concern over the requirement to take at least one class a month.</i>
Operating Procedures and Activation Policy	All	No change	<p>The County’s CERT Operating Procedures and Activation Policy apply to all CERT Fire Branches within the County. CERT Fire Branch Managers have authority for their Branches perhaps making policy and procedures different in their individual Branches. Addendums need to be written and submitted to OES outlining the differences or additional requirements.</p> <p>There was diverse discussion regarding Team members who will serve their neighbors before activation in a disaster. Thus, limiting resources for Teams counting on individuals who are on the Team but will be unavailable.</p> <p>Discussion also cited the prohibition of trained medical personnel of performing within their higher level of scope of practice then those of CERT members.</p> <p>Many CERTs get DSW Badges yet never show up at Team meetings. Suggestion to give new member’s badges to Team Leaders for distribution when the new members shows up at the Team meeting. This needs further discussion for policy decisions before it may be implemented, possibly with the Fall Basic classes.</p>
Team Leaders	All	No change	<p><b><i>ACTION:</i></b> Team Leaders, who have not done so, email their meeting schedule and/or contact to <a href="mailto:ken@kenb.com">ken@kenb.com</a> so Team information may be posted the on the website for new CERT graduates.</p> <p><b><i>There are Teams that still need to forward verified contact information.</i></b> This was stressed again at the WG meeting. Corrected Team member information help determine accurate listing for Auxiliary and EOC databases.</p> <p><b><i>ACTION:</i></b> Team Leaders, who have not done so send updated Team rosters to Dawn Mackey at email <a href="mailto:dawnmackey411@gmail.com">dawnmackey411@gmail.com</a> so information in database may be</p>

CERT Auxiliary Working Group Meeting Summary – June 12, 2019

Communications	All	New	<p>verified and an active CERT member list further developed.          Seeking information on the cost of radio (GMRS/Ham) FCC licensing as a group and how long it is valid. Anyone with information please contact: <a href="mailto:certauxiliary@gmail.com">certauxiliary@gmail.com</a></p> <p>A Radio Field Day is planned for July (date TBD) coordinated by Robert Richey, ARES. This is in addition to the AARL Radio Day.</p>
Strategic Plan	All	New	<p>The Strategic Plan was reviewed and the group had a free-flowing discussion of the areas needed for update. Ideas floated were: decreasing the number of classes but increasing the number of students, exploring an on-line CERT training, mentoring of CERT instructors, adding Listos (Spanish CERT), structuring levels of participation by family and neighborhood, Team, and deployable (inside Santa Cruz County), ideas needed to keeping CERTs actively engaged with Teams, and sponsored CERT courses to supplement Auxiliary's budget.</p>
WG Meeting	All	New	<p>A review of why WG meetings are on a weekday morning (makes attendance by employed CERTs very difficult) and if a more central location is necessary. <b>TIME AND PLACE OF WG MEETING CHANGED</b> starting the second Saturday, August 10<sup>th</sup> meeting at the Emergency Operations Center (EOC) from 9:30-11AM.</p>
New Committees	All	Working	<p>Formed new committees in the following areas and a request for volunteers for the committees will be made in the next newsletter. The following volunteered:          Communication---Jim Nelsen, John Detke, Dawn Mackey          Equipment—Bill Monroe, Liz Taylor-Selling          Promotion—Sharon Spence, Inkind--0          Still need more members for the groups. No need to be in the WG. Forward names and contact information and interest to: <a href="mailto:certauxiliary@gmail.com">certauxiliary@gmail.com</a></p>

CERT Auxiliary Working Group Meeting Summary – June 12, 2019

<i>Important Dates</i>	All	New	<p><b>June 25<sup>th</sup> (7-9PM)</b> Complex Splinting continuing education class, Aptos Firehouse, 6934 Soquel Dr., Aptos. Sign-up on website.</p> <p><b>July 15 and the third Monday of each month (6:15-7:45)</b> Map Your Neighborhood (MYN) Workshop at Boulder Creek Recreation Center, 15685 Forest Hill Dr., Boulder Creek. All are welcome to attend. Contact <a href="mailto:juliewuest@comcast.net">juliewuest@comcast.net</a> for additional information.</p> <p><b>Saturday, July 13<sup>th</sup> (10-noon)</b> Caring for your Pet in a Disaster, Felton Firehouse, 131 Kirby St, Felton. Sign-up on website.</p> <p><b>Sunday, July 14<sup>th</sup> 10-noon)</b> Caring for your Pet in a Disaster, Aptos, /La Selva Firehouse, 6934 Soquel Dr., Aptos. Sign-up on website.</p> <p><b>Aug-3-4<sup>th</sup> Watsonville</b> Strawberry Festival, sign up for tabling on Google sheets or email: <a href="mailto:watsonvilleareacert@gmail.com">watsonvilleareacert@gmail.com</a></p>
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***Next Meeting: Second Wednesday – July 10th***  
 8:30-10am, Aptos Fire House, 6934 Soquel Dr., Aptos

***\*\*\*Meeting will be in the conference room on the first floor\*\*\****