

CERT Auxiliary Working Group Meeting February 8, 2020

Subject	Lead	Action	Notes
Welcome	Mary		<p>Present: LizAnne Jensen, Team Bonny Doon; Auxiliary Board Member Dawn Mackey, Team Bonny Doon, Auxiliary Registrar; Board Member, Liaison Equine Evac Bill Monroe, Team Leader Boulder Creek Roberta Roberts, Team Scotts Valley/Branciforte Hank Moeller, Team Leader Bonny Doon Ed Spurr, Team Leader Capitola Joyce Smith, Team Santa Cruz David Dean, Team Live Oak David Sonnenberg, Team Live Oak Liz Taylor-Selling, Team Leader Felton; Auxiliary Board Member Dan Selling, Assistant Emergency Coordinator, SLV Amateur Radio Service Mary Edmund, Seacliff Neighborhood Lead; Executive Director / Auxiliary Treasurer,</p> <p>Absent: Catherine L. Green, Team Leader Santa Cruz, CERT Basic Instructor Coordinator Jamshid Kiani, American Red Cross Ken Braly, Team Aptos/LaSelva; Auxiliary Webmaster / Board Member Jim Nelson, Team Scotts Valley/Branciforte John Hanley, Team Aptos/LaSelva; Liaison Medical Reserve Corps, Health Care Coalition Greig Rose, Team Aptos/LaSelva Sharon Spence, Team Leader Watsonville Doreen O'Donovan, Team Leader Aptos/LaSelva Branch Lisa Ehret, Emergency Services Manager, UCSC Bob Fike, Emergency Coordinator ARES, San Lorenzo Valley Kathi Fike, Team Felton Ed Olson, Team Bonny Doon Paul Horvat, Emergency Services Manager, City of Santa Cruz George Wright, Aptos Knoll Diane Hayden, Seacliff Ken Jensen, Team Bonny Doon Rosemary Anderson, Emergency Services Manager, Santa Cruz County Ron Morin, Team Leader Loma Prieta</p>

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Training	Mary	Info	<i>The Basic Training:</i> CERT Basic Courses for 2020: Aptos - ongoing, Loma Prieta March, Santa Cruz – April, Live Oak - May <i>Family Preparedness Classes:</i> Classes may be requested by groups and individuals through emailing certauxiliary@gmail.com . Class is one evening for 1½ hours.
Continuing Ed	Team Leaders	Action	<i>Continuing Education classes:</i> A listing of continuing education classes is available to Team Leaders with the classes, number of students required or limited, instructor, and duration of the classes. The listing is a work in progress. A short description will be added soon and a possibility of more classes. <i>ACTION: Team Leaders</i> Please submit 2 st quarter FY2020 requests to CERTAuxiliary@gmail.com by May 1st.
Active Shooter Presentation	Team Leaders	Action	Marsha Hovey, Emergency Management Consultant is making an Active Shooter presentation on Saturday April 4, from 10-11:30am at Felton Fire. Prepare for an Active Shooter scenario. Learn a survival mindset, planning ahead, decision making and run, hide and fight strategies. *****Please be aware this class will show graphic videos that may not be appropriate for all.
Traffic Management	All	Info Info	Distributed retroreflective vests to Team leaders for those certified in traffic management, as well as, WG members. The Auxiliary will continue to use current vests until supply is exhausted and switch to compliant vests for future orders. Plan on converting current CERTs members to the retroreflective vests at recertification.
Course	All	Info	Work on Traffic and Crowd Management Course is narrowing down to sometime in April. Looking for a facility then will publicize.
CERT Train the Trainer	All	Info	The CERT Auxiliary executed a successful A Train the Trainer CERT Instructor Course in January with 25 graduates from 8 Counties.
State-wide Medial and			SWMHE scheduled for November, 2020. The scenario will be an anthrax threat and

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Health Exercise (SWMHE)	All	Update	distribution of medications throughout Santa Cruz County through open and closed Point of Distribution.(POD). Beginning work on a MOA with County Public Health to dispense medication to the CERT Auxiliary for all CERTs and their families. <i>ACTION:</i> <i>Joyce Smith and Dawn Mackey volunteered to help with exercise and MOA.</i>
Curriculum Update	All	Update	Distributing new Instructor Manual with FEMA curriculum update to instructors when they are teaching basic. Manuals may be downloaded at ready.gov - then search for CERT. A committee of CERT Instructors will review the materials and make recommendations on future implementation in Basic Courses. <i>ACTION:</i> <i>Catherine L. Green, Lisa Ehret, Andrew Clark, Dawn Mackey, Mary Edmund and Vanessa Applegate volunteered for the committee.</i>
Online Course	All	New Info	Utah University developed an on-line CERT Basic Course. Currently is utilized for make-ups for Basic Training classes. A committee is formed to review if it may be implemented as an option to the in-person class. <i>ACTION:</i> <i>Catherine L. Green, Lisa Ehret, Jamshid Kiani, and Mary Edmund volunteered for the committee.</i>
Red Cross MOU	All	New	A MOU was drafted with American Red Cross for CERTs eligibility for Red Cross Training without becoming a Red Cross member. <i>Class availability is now offered to all CERT s.</i> <i>ACTION:</i> <i>If interested send email to: dianaahayden@gmail.com for a student ID to access the Red Cross Programs.</i>
Shelter Management Course	All	Update	If there is enough interest, a Red Cross Shelter Course will be planned for this year. About 6-8 hours of specific Red Cross Classes are prerequisites. It is suggested that those interested complete the Red Cross classes before the Shelter Class. The class itself will be 8 hours and will be on a Saturday or Sunday. More information to follow. <i>ACTION:</i> <i>Team Leaders please email certauxiliary@gmail.com if you have Team members interested in the course</i>

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Estén Listos	All	No change	CERTs attended a Estén Listos Summit (meeting) to start organizing the training to contact high risk and the special needs populations with information about Disaster Preparedness. The grant will run from Dec 31, 2019 until Dec 31, 2020. CERT is needed to review suggested training materials and help with the training of the CBOs. <i>ACTION: Bill Monroe, Liz Taylor-Selling, and Roberta Roberts will continue to follow.</i> For more information contact Patty Small at patty@scvolunteercenter.org
Team Leaders	All	Action	<i>There are Teams that still need to forward verified contact information.</i> This was stressed again at the WG meeting. Corrected Team member information help determine accurate listing for Auxiliary and EOC databases. <i>ACTION:</i> Team Leaders, who have not done so send updated Team rosters to Dawn Mackey at email dawnmackey411@gmail.com so information in database may be verified and an active CERT member list further developed. Additionally, notify webmaster@santacruzcountyCERT.org of dates of Team meetings and special exercises to avert scheduling conflicts.
Team Leader Meeting	All	New	A Team Leader meeting is scheduled for May 3rd from 9-2 at the EOC. In the spirit of mentorship, please bring one additional person per Team. Save this date. More to follow.
Newsletter	All	Info	If you have information to share with other Team Leaders or requests for help with special projects please forward to: certauxiliary@gmail.com for inclusion in the newsletter published on a quarterly basis. Next newsletter is expected to be released in March.
Group Activity	All	Info	Group outlined functions of Auxiliary and began identifying future structure and functions. Results sent to WG members attending in a separate email.

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Communication Committee	All	Info	The Bonny Doon Team and the Communication committee held a successful class on MURS radio programming. An Operations and Maintenance Guide and quick start wallet card summary was distributed; followed by a discussion of radio protocols and good practices. Finally, a practice session allowing everyone to use the radio happened at the end of the meeting.
Equipment Committee	All	Info	Bill Monroe and Liz-Taylor Selling. Working on clearly identifying CERT equipment by stenciling CERT on the equipment. Aptos equipment to follow.
Promotions	All	No change	Sharon Spence.
In-Kind	All	No change	No one. No report.
Finance	All	Info	David Sonnenberg and Mary Edmund – David reported on the Financial Health of the organization. He plans to report monthly to the WG so there is a better understanding of the financial roles and needs of the Auxiliary.
CERT Activation process	All	New	A framework was developed for the CERT activation process both for disaster and emergencies, and for preplanned events. The Working Group voted unanimously to support this plan until the CERT Council supports an activation plan. (Attached)
<i>Important Dates</i>	All	New	<i>March 5 – 6:30pm - Loma Prieta CERT Basic Training Course</i> , Summit School Sign-up at “SantaCruzCoutyCERT.org” <i>April 4 –10-11:30am – Active Shooter Continuing Education</i> , Felton Fire, 131Kirby, Felton <i>May 3 – 9-2pm – Team Leader Meeting</i> , Emergency Operations Center, 5200 Soquel Ave, Santa Cruz

Next Meeting Saturday, March 14, 9-11am
Emergency Operations Center (EOC)
 5200 Soquel Ave, Santa Cruz

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