

## CERT Auxiliary Working Group

### *Summary*

*Saturday, June 8, 2024*

In attendance: Roberta Joiner, Dan Selling, Liz Taylor-Selling, Bill Monroe, Ken Braly, Joyce Smith, Chris Jong, Dawn Mackey, John Hanley, Marc Pavone, Doreen O'Donovan, David Dean, John Collins, Sharon Spence, and Mary Edmund

#### ▪ Welcome & Announcements:

- CERT Annual Conference — Washington DC
  - Training, professional and personal opportunities
  - July 23-26
  - ½ price registration contact: [certauxiliary@gmail.com](mailto:certauxiliary@gmail.com)
  - More info - [https:// nationalcert.org](https://nationalcert.org)
- South County outreach
  - Aug 6 from 3-7pm, Watsonville
  - Need help with tabling contact: [certauxiliary@gmail.com](mailto:certauxiliary@gmail.com)
- Technician Ham Radio Course scheduled for in-person class at EOC starting Sep 26
  - Contact: Dan Selling at [dan.selling@gmail.com](mailto:dan.selling@gmail.com) for information
- *Meridith Albert*, new City of Santa Cruz Emergency Services Manager, [malbert@santacruzca.gov](mailto:malbert@santacruzca.gov)
- Received grants from Santa Cruz Rotary and Monterey Peninsula Foundation
- Bill Monroe, Operations Chief, CERT Instructor, Boulder Creek Team Leader
  - moving to Washington in September
  - appreciate his years of support to the CERT Program

#### ▪ New issues:

- CERT Council
  - Meets monthly with CERT Fire Managers, Sheriff Office and OR3 reps
  - Provides CERT Program overall guidance
  - Currently reviewing role of CERT fire manager
- Suggested Training for Fall
  - Repeat of Advanced Training (4 Modules)
  - CERT Phone Application Training
  - Tabletop exercise for phone applications -- Ken Braly will help with planning the exercise

- Reports/Ongoing Discussion:
  - CERT Leaders Zoom
    - Login: [certleaders831@gmail.com](mailto:certleaders831@gmail.com)
    - For password contact: [certauxiliary@gmail.com](mailto:certauxiliary@gmail.com)
  - Team Leader Meeting
    - Encourage team leaders to attend
    - Thanks to Liz Taylor-Selling for leadership this past year
    - New contact —Doreen O'Donovan, [aptoslaselvacert@gmail.com](mailto:aptoslaselvacert@gmail.com) for agenda items
    - **Replaces** Working Group Meeting for August  
Next TL meeting--August 10, 9 - noon at EOC
  - Establish google workspace
    - For domain "santacruzcountycert.org"
    - Establish email accounts for functional groups
    - Discussion delayed to July
  - Active Shooter
    - Jul 15-20, 8am -5pm, 3 shift/day, 4.5 hours each
    - Will have high school entry portion as one exercise - not done before
    - Slow sign-ups – only about 20% of need
    - Suggested sending out separate promotion
  - Privacy Policy
    - Final draft approved
    - David Dean sent final copy to WG members
  - Mapping
    - On TL meeting agenda for ideas on utilization
    - TL should review Team listings and send corrections to Dawn Mackey, [dawnmackey411@gmail.com](mailto:dawnmackey411@gmail.com)
  - Training Courses
    - CERT Instructor Aug 2-4
    - Traffic and Crowd Management Aug 23-24
  - Fillable ICS Forms
    - Available in PDF format on FEMA website
    - There are also many local government sites that post both pdf and docx version, here is one: <http://oemcomm.org/ics-courses/ics-forms/>  
Upload the docx version of the form to your Google Drive, open the document and then go to File -- Save as Google Doc if you don't have Microsoft Word.
  - Annual CERT SOP and Activation Policy Review held in abeyance until role of CERT Fire Managers reviewed

- Request review and send comments, changes, and updates to: [certauxiliary@gmail.com](mailto:certauxiliary@gmail.com)

- Team Leader Reports

- Aptos, *Doreen O'Donovan*, – no meeting this month
- City of Santa Cruz, *Catherine L Green* – spent significant time updating Team roster – suggested using streets in City for assigning member to her Team
- Felton Area, *Liz Taylor-Selling* - Team managed traffic at Felton Remembrance Parade in May
- Boulder Creek, *Bill Monroe* – meeting quarterly with both in-person and zoom - support Radio exercise on June 30 instead of Team meeting - Disasterville tabletop exercise for meeting in a few months  
CERT Team effort
- Bonny Doon, *Dawn Mackey, Alternate* – will be using new mannikin as a survivor of an emergency trapped in his home. Using skills, equipment and training the team will need to extricate the mannikin while making sure they keep themselves safe.
- Live/Soquel, *David Dean* –joined Aptos meeting last month –Team meets every 2 months

- Staff Roundtable

- Operations, Bill Monroe – help promote Active Shooter Training support by asking Team members to sign-up for as many shifts they want as soon as possible.
- Planning, John Collins – would like help with teaching a few sections of the advanced training modules. Please contact him at [planningscauxcert@gmail.com](mailto:planningscauxcert@gmail.com)
- Communications, Roberta Joiner –working with Aptos MURS Refresher scheduled for June 30 at Skypark, Scotts Valley